

Development Director Job Announcement

Job Title and Character: Development Director, a senior-level position reporting directly to the executive director and working closely with the Board of Trustees

Employer: RiverCenter Inc., Columbus, Georgia; information about the center is available at www.rivercenter.org.

Responsibilities: fund-raising by directing annual fund campaign, securing annual show sponsorships, writing and securing grants, leading planned-giving activities, organizing special fund-raising projects, and engaging in additional related activities.

Qualifications:

Required: (1) five years of progressively more responsible experience in an area involving strategic planning and implementation of development activities, (2) appreciation for the role of the performing arts and arts education in the well-being of individuals and society, (3) outstanding skills in written & oral communications, organizational management, interpersonal relations, and leadership, (4) ability to manage a multiplicity of activities in a complex and demanding environment.

Desired: (1) Bachelor's or higher degree, (2) experience directing the ongoing administration of a program involving some combination of gift prospecting, gift solicitation, annual fund management, donor relations, grant writing, event sponsorship sales, and advertising sales, (3) a proven track record in effective fundraising. Capital Campaign experience is a strong advantage.

RiverCenter is deeply involved in the cultural and economic development fabric of the Columbus, Georgia community. A successful candidate will be expected to live in the Columbus community. Reasonable transition housing and moving allowance will be provided by RiverCenter.

Compensation: competitive with similar jobs at other local not-for-profit organizations; access to all benefits offered to the center's full-time employees

Promotions: Evaluation of the development director's job effectiveness and potential for salary increase will be closely tied to the director's success in meeting or exceeding Board development goals.

Application: Application should include: (1) resume or vita including listing of relevant experience, and (2) contact information for at least three individuals who are willing to recommend the applicant for the position (do not send recommendations at this time.) All inquiries and applications will be kept confidential.

Please send inquiries to RiverCenter Executive Director, Norman S. Easterbrook by email at neasterbrook@rivercenter.org or by mail to Norman S. Easterbrook, Executive Director, RiverCenter, PO Box 2425, Columbus, GA 31902.

Deadline: Application must be received no later than July 5, 2019.