

RiverCenter for the Performing Arts

Frequently asked questions

- The shipping address is: 935 1st Avenue
 Columbus, GA 31901
- The crew is not union; however, we do work on a 4-hour minimum with a flat rate for show calls. Truck loaders are paid by the hour and crew cutbacks are okay.
- Maximum lag depth is 1.5”.
- Proscenium opening is 53’ and height is 29’10”. Stage depth is 44’ 5” and width is 97’ 11” □ There are no stage or overhead stage obstructions.
- Five Chorus dressing rooms are in a hallway that runs along the backstage wall. Capacity for these rooms vary from 5 to 6 individuals. Four Star dressing rooms are in a hallway that runs along the SR side of the stage. Capacities for these are four individuals apiece. Also, located down one flight of stairs are one star dressing room that accommodates 4 and two chorus dressing rooms that both accommodate 8.
- FOH mix position is located in a 12’x 8’ pit in about the center of the orchestra level seating
- FOH push for audio and lighting (if able to fit in mix position) is via a stage lift down to orchestra level. If lighting needs to go into one of our lighting booths, the push is down a hallway into the lobby and up a carpeted ramp to booth position.
- Length of snake to reach FOH mix position should be a minimum of 150’
- There is a paging system that is fed to the dressing rooms
- There are four dry lines run to the spot booth
- DMX patch locations are DSR and DSL against proscenium wall
- There are 25w running lights along the perimeter of the stage, however, the house predominately uses 3 dimmable source four lekos found each SL, SR, and along the upstage wall for wing lighting.
- House lighting is run from Unison architectural lighting system located in the back of the orchestra level in the lighting booth.
- There are pre-hung pick lines SR and SL.
- The locking rail is located stage level SR
- Disconnect Power for lighting and audio is located SL.
- There is **NO** shore power
- Capacity of venue is 1988 fully seated. Small orchestra pit capacity is 1953
- Any questions regarding merchandise, front of house, security, or hospitality should be directed to Cherwanda Jones, Operations Director, at cjones@rivercenter.org or 706-256-3616
- The Technical Director is John Davis. He can be reached at jdavis@rivercenter.org or 706-256-3629

General Information

Staff

RiverCenter's production department consists of a professional, full time, non-union staff. The Technical Director is the supervisor for this crew. The Technical Director is John Davis. He can be reached at

706-256-3629 or jdavis@rivercenter.org

A local event staff is available for visiting productions. Rates for this crew can be obtained through the Technical Director.

Directions

All directions are to the Loading Dock/Stage Door on 1st Avenue.

The Stage Door and Loading Dock will be on your right.

Directions from Atlanta (From the North)

- Take Interstate 85 South to Interstate 185
- From I-185, take exit 10 (Highway 80 West, toward Phenix City, Alabama)
- Follow until Exit 1, 2nd Avenue
- Continue on 2nd Avenue to 10th Street
- Take right onto 10th Street
- Turn left onto 1st Avenue

Directions from Montgomery (From the West)

- Take Interstate 85 North
- Take Exit 62, Highway 280 East toward Phenix City/Columbus
- Cross the state line (Chattahoochee River) into Columbus
- Take a left onto Veterans Parkway (Hwy 27)
- Take a left onto 10th Street
- Turn left onto 1st Avenue

Directions from Albany (From the South)

- Take Highway 82 West/GA 520 West
- When you reach Columbus, you will continue on this Highway which becomes Victory Drive
- Follow Victory Drive to Veterans Parkway (Hwy 27)
- Take a right onto Veterans Parkway
- Follow Veterans Parkway to 10th Street
- Take a left onto 10th Street
- Turn left onto 1st Avenue

Directions from Macon (From the East)

- Take US Highway 80 West
- When you enter Columbus, you will take Exit 1, 2nd Avenue
- Continue on 2nd Avenue to 10th Street
- Take right onto 10th Street
- Turn left onto 1st Avenue

Loading Dock

The loading dock is located at 935 1st Avenue. The loading dock has 2 enclosed bays and 2 mechanical leveling plates. Upon request, some shows may be able to leave trailers parked in the bays; cabs must be detached. The loading dock is approximately 50 feet from the stage with no obstructions and a level push. Fork lifts are not necessary.

Parking

RiverCenter has some street parking available at the loading dock and stage door. Upon request, additional parking may be available. Please be advised that RiverCenter has no shore power available. All vehicles other than a semi or touring bus need to have a RiverCenter parking pass on vehicle to legally park on the curb. Please discuss parking during the advance with the Technical Director.

Addresses

Loading Dock and Stage Door

Shipping Address

935 1st Avenue

Columbus, GA 31901

Physical Address

900 Broadway

Columbus, GA 31901

Mailing Address

P.O. Box 2425

Columbus, GA 31902

Please note that if your production needs to ship anything to RiverCenter, you must ship it to 935 1st Avenue. Please alert the Technical Director to any packages being delivered for your production. If you are shipping merchandise, please alert Cherwanda Jones (706)256-3616, cjones@rivercenter.org

Merchandise

Operations Director, Cherwanda Jones, handles all merchandise (706)256-3616 cjones@rivercenter.org
Please direct any questions on setup location, percentages, etc.... to her attention.

Visiting Production Office

RiverCenter has one (1) visiting production office. It is located upstage left of the stage. This office contains two (2) 6ft. tables. There is a T1 internet connection available in this room. A phone line is available upon special request. If a phone line is needed please let the Technical Director know well in advance as our IT work is done on a contract basis. Please advise in advance if you plan to use this room.

Greenroom

RiverCenter has one (1) greenroom. It is located upstage right of the stage. This room contains a sink and a standard refrigerator. RiverCenter has two (2) couches that can be used in this room. We can also provide tables and chairs. Please note that a telephone can be put in this room, but it will take away from the lines available to the visiting production office. The greenroom is used for all production catering.

Dressing Rooms

RiverCenter has enough dressing rooms to accommodate most productions. On the main stage level, we have five (5) chorus dressing rooms and four (4) star dressing rooms. These rooms are located immediately upstage. There are doors leading to the dressing rooms upstage left, upstage right, and downstage right. All dressing rooms are equipped with lit, mirrored makeup stations, metal folding chairs, a sink with hot and cold water, and a hanging rack.

A Downloadable PDF drawing of these Dressing Rooms is available on our website.

Chorus Dressing Room 1208:

Seven (7) stations

Bathroom shared between 1208 and 1211:

Three (3) showers

One (1) handicapped shower

Three (3) sinks

Two (2) urinals

Chorus Dressing Room 1211:

Six (6) stations

Chorus Dressing Room 1212:

Six (6) stations

Chorus Dressing Room 1213:

Six (6) stations

Bathroom shared between 1213 and 1215:

Four (4) showers

Two (2) toilets

Four (4) sinks

Chorus Dressing Room 1215:

Five (5) stations

Star Dressing Room 1:

Four (4) stations

Private shower/toilet/sink

Star Dressing Room 2:

Four (4) stations

Private shower/toilet/sink

Star Dressing Room 3:

Four (4) stations

Private shower/toilet/sink

Star Dressing Room 4:

Four (4) stations

Private shower/toilet/sink

We have additional dressing rooms located one flight down. The staircase leading to these dressing rooms is accessed through a downstage left door. There is a freight elevator to this level as well.

Located downstairs are two (2) chorus dressing rooms with the same equipment as mentioned for the upstairs chorus rooms. The one difference is that these rooms have showers and restrooms located in the dressing rooms. There is one (1) additional star dressing room located downstairs.

A Downloadable PDF drawing of these Dressing Rooms is available on our website.

Chorus Dressing Room 009:

Eight (8) stations

Two (2) toilets

Two (2) sinks

One (1) shower

Chorus Dressing Room 007:

Eight (8) stations

Two (2) toilets

Two (2) sinks

One (1) shower

Star Dressing Room 004:

Four (4) stations

One (1) toilet

One (1) sink

There are two (2) changing rooms located next to the orchestra pit entrance downstairs. These rooms do not have counters or makeup stations. When used, RiverCenter will provide tables, chairs, and one full length mirror per room. Each room has a place to hang costumes/clothes. There are male and female restrooms located directly across the hall from these rooms.

Wardrobe

RiverCenter has one small wardrobe room located one flight down from the stage level. This room can be accessed via stairs or a freight elevator. This room has one (1) standard washer and dryer, and one (1) utility sink with hot and cold water. Two additional washers and dryers are located approximately 75 feet from this room in a mechanical room. These washers do not have hot water.

RiverCenter owns two (2) irons and ironing boards, five (5) Z frame rolling racks, and two (2) Jiffy professional steamers. These items are available for your use. The steamer must only be filled with distilled water. If you are not traveling with any, we have a small amount available.

Hotels

The following is a list of RiverCenter's Partner Hotels:

Country Inn and Suites

1720 Fountain Ct.

706-660-1880

*Marriott

800 Front Ave

706-324-1800 x2263

Hilton Garden Inn

1500 Bradley Lakes Blvd.

706-660-1915

*Quality Inn

1325 Veterans Pkwy

706-322-2522

*Within Walking Distance

Restaurants

The following is a list of restaurants located within walking distance to RiverCenter

Casual Dining

The Cannon Brewpub

1041 Broadway

706-653-2337

Country's Barbecue

www.countrysbarbecue.com 1329

Broadway

706-593-8910

Fountain City Coffee

1007 Broadway

706-494-6659

Houlihans

800 Front Avenue

Inside of the Marriott

706-653-1898

Locos Amigos Cantina

1030 Broadway

706-320-4520

Mario's

1010-B Broadway

706-571-9830

Minnie's Uptown Restaurant Lunch only

104 8th Street

706-322-2766

Picasso Pizza

1020 Broadway

706-576-6991

Ruth Ann's Restaurant

941 Veterans Pkwy

706-221-2154

Fast Food

Arby's

1226 4th Ave (Veterans)

706-324-3880

Burger King

1212 Veterans Pkwy

706-327-0674 McDonald's

1338 4th Ave (Veterans)

706-322-4444

Subway

1123 Broadway

706-320-0086

Taco Bell

1408 Veteran's Pkwy

706-321-1664

Catering and Hospitality

All backstage catering must be coordinated with the Operations Director, Cherwanda Jones. All backstage catering is done in the greenroom. You can email her at cjones@rivercenter.org or call 706-256-3616. Please note that, due to the requirements of our alcoholic beverage license, any alcohol consumed on the premises must be provided by RiverCenter. Anyone found in violation of this rule will be fined \$1,000.

Medical Information

Hospitals

Columbus Regional Healthcare Center

710 Center Street

706-571-1000

St. Francis Hospital

2122 Manchester Expressway

706-596-4000

General Practice – Walk In

Acute Care Express

7901 Veterans Pkwy

706-321-1223

Urgent Care & Occupational Medicine

4328 Armour Road

706-507-1213

Chiropractor

Jay Brodwyn

3624 Edgewood Rd

706-563-3370

Dentist

Columbus Aesthetic and Family Dentistry

Drs. Helton and Helms

3408 University Ave. Suite E

706-563-3225

Miscellaneous

Grocery

Publix

3201 Macon Road

706-565-3980

Pharmacy

Dinglewood Pharmacy

1939 Wynnton Road

706-322-0616

Laundry**Self Service**

Soap Haven

3460 University Ave.

706-568-9989

Dry Cleaner

Continental Cleaners

6501 Veterans Pkwy

706-324-057

Wade Cleaners

1124 Linwood Blvd

706-322-1611

Limousine

Columbus Livery Company

Johnny Sparks, owner

706-464-1010

Taxi

Goldstar Taxi

706-682-5400

Ranger Cab

706-324-2221

Yellow Cab of Columbus

706-322-1616

House Rules

We sincerely hope you have a pleasant and positive visit at RiverCenter. Our staff will make every effort to accommodate your needs so that your production runs smoothly. We are here to help you in any way possible. You can help us by observing the following house rules:

Building

Absolutely NO nails, tacks, tape, or adhesive of any kind should be used on any surfaces of the theatre, lobby, dressing rooms, or other areas. This includes the seats. If you need to reserve seats, please talk to the Technical Director/Stage Manager.

Blue painter's masking tape is available upon request, free of charge, for any signs you need to post backstage. Please contact the Technical Director/Stage Manager before posting anything.

Smoking is not permitted in any area of RiverCenter.

Please remember that this is a large facility and frequently events occur simultaneously. To avoid unnecessary interruptions or awkward situations, please stay in your designated theatre and its support area. For this same reason, we ask that you only use the lobby for “official” needs.

For security purposes we ask that you enter and exit through the STAGE DOOR only.

If you expect to meet friends or relatives after a performance, please meet them outside of the STAGE DOOR or you can meet them in the lobby. Please note that guests are not allowed backstage without prior approval of the Technical Director/Stage Manager.

Absolutely no food or drink is allowed in the seating area of the theatres.

If your production uses the seating area for a holding area during rehearsals, we ask that you do not put bags in the seats, hang clothing on the seats, put your feet in the seats, climb over the seats, apply makeup in the house, or anything else that could damage the seats.

Please do not prop any doors without checking with the Technical Director/Stage Manager. This will ensure that this door stays propped open. Doorstops are available; do not use chairs, road cases, etc.

Production

If your production utilizes smoke/haze, we will need to turn off our smoke alarms in advance. Please advise the Technical Director in advance that we will need to make these arrangements. Please note that on the day of your event we will need ½ hour notice prior to the firing of any smoke or haze.

We ask that all mechanical doors and the leveling plates in the loading dock be operated only by RiverCenter employees.

When using our Genie lift, all outriggers must be in place. **No exceptions.**

All belongings must be removed from the building at the conclusion of load out. If your production must leave something at RiverCenter, we ask that you make arrangements with the Technical Director prior to your load in. RiverCenter assumes no responsibility for any items left behind.

Please do not climb onto or jump off the stage apron. We will be happy to direct you to the stairs or the path to get to the house.

Please avoid touching or holding onto the stage drapes. Do not attach anything to the stage drapes without approval from the Technical Director/Stage Manager.

If you use our main for your production, we ask that you do not go through the middle of the curtain or through the sides of the curtain. There are doors located stage left and right that lead directly to the apron; please use these doors.

Please do not place anything on the piano, covered or uncovered.

Please do not remove chairs from the dressing rooms. If you need additional chairs, please ask the Technical Director/Stage Manager.

All coordination between the visiting production and the House staff will be done through the Technical Director/Stage Manager.

Under no circumstance should the performance begin or the intermission end without coordination between the visiting production and the Technical Director/Stage Manager.

Any major construction or painting must be done in the loading bays. All spray painting must be done in the loading bays.